



J&K Economic Reconstruction Agency
2nd Floor, ERA Commercial Complex, Srinagar
13 C/C Gandhi Nagar, Jammu



Office Order No:- 141 JK ERA of 2016
Dated: - 23-11-16

Sub: Duties of orderlies during meetings.

In the interest of administration, it is hereby ordered that during meetings and official events in the conference halls of J&K ERA/other venues, all the orderlies of J&K ERA in their respective stations shall remain available and report to the respective estates officers for duties during such events as per requirement. All the officers of J&K ERA shall issue necessary instructions to their subordinates for compliance.

Nonconformity to the above shall warrant serious action against the defaulter orderlies.

By Order


Director Finance
J&K ERA

(22/11/2016)

No:- ERA/CEO/101/Adm/2647-52
Dated:- 23-11-16

Copy to:

1. Chief Executive Officer, J&K ERA for information.
2. Director Jammu/Kashmir/SG&IR J&K ERA for information.
3. Project Manager Jammu/Kashmir.
4. AO (PMU/PIU Jammu/Kashmir) for information.
5. Estates Officer Kashmir/Jammu for information.
6. Notice Board Jammu/Kashmir for information of all.