



J&K Economic Reconstruction Agency  
2nd Floor ERA Commercial Complex, Srinagar  
13 C/C Gandhi Nagar, Jammu



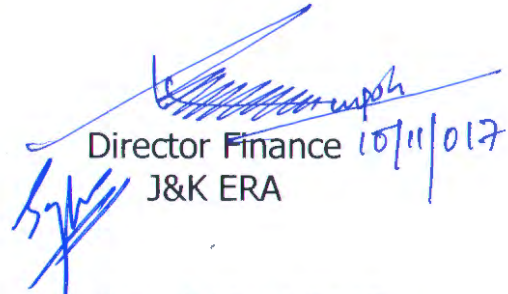
ORDER NO: 128 JK ERA of 2017  
DATED: 10.11.2017

**Subject: ADB Mission to the State from 13<sup>th</sup> November 2017.**

For the forthcoming visit of ADB team (schedule attached) from 13<sup>th</sup> of November 2017, Sh. Veerji Pandita is assigned as Liaison Officer for the purpose who shall also receive and see of the mission as per program.

Director, J&K ERA Jammu/Kashmir/SG&IR shall Coordinate/Organize all the schedule meetings with Govt., Consultants and Contractors associated with J&K ERA as per the programme.

All concerned are requested to cooperate with the above and the liaison officer in particular during the ADB Mission.

  
Director Finance 10/11/2017  
J&K ERA

No: ERA/CEO/903/Adm/2674-80

Dated: 10-11-2017

**Copy to:**

1. Director Jammu, J&K ERA for information.
2. Director Kashmir, J&K ERA for information.
3. Director SG&IR, J&K ERA for information.
4. SA to CEO, J&K ERA for kind information of CEO.
5. Sh. Veerji Pandita, Estates officer for information.
6. System Manager Jammu for transmission to all concerned.
7. Notice Board Jammu/Kashmir for information of all in J&K ERA.

Dear Sir

Further to the telephonic discussion with Mr.Saugata Dasgupta from ADB, requesting for a meeting with the CRIS team on the above captioned assignment on the 13<sup>th</sup> of November, we wish to keep you informed that the team is arriving in Jammu on the 13<sup>th</sup> and we propose to be there for the next four days. The formal letter from ADB, in this regard, which is awaiting signature from the Country Director of the INRM, will also shortly reach you.

We wish to cover the following projects during our discussions on the study:

- J&K Urban Sector Development Investment Program–T1
- J&K Urban Sector Development Investment Program–T2
- J&K Urban Sector Development Investment Program–T3

During this period, in addition to holding in-depth discussions with you, we would also need to meet the Consultants and the Contractors. In this regard, we forward, herewith, the questionnaires that we will be using with yourselves, as well as with the consultants and contractors, which is indicative of the general direction in which we would like to hold the discussion.

We propose the following (flexible) agenda during this period:

Day	First Half	Second Half
Day 1	<ul style="list-style-type: none"><li>• Meeting with the CEO</li><li>• Meeting with key personnel of the project (from EA) and briefing them about the study</li></ul>	<ul style="list-style-type: none"><li>• Detailed discussions with other key EA staff</li><li>• Collection of documents/reports etc.</li></ul>
Day 2	<ul style="list-style-type: none"><li>• Meeting with Team Leader of the PMC/DSC consultant or any other suitable team member</li></ul>	<ul style="list-style-type: none"><li>• Meeting with Team Leader of other Consultants, as relevant, or any other suitable team member</li></ul>
Day 3	<ul style="list-style-type: none"><li>• Meeting with Project Manager of the Contractor</li></ul>	<ul style="list-style-type: none"><li>• Residual meetings, as suggested</li></ul>
Day 4	<ul style="list-style-type: none"><li>• Residual meetings, as suggested</li></ul>	<ul style="list-style-type: none"><li>• Wrap up meeting with the CEO</li></ul>

