



Government of Jammu & Kashmir
J&K Economic Reconstruction Agency
2nd Floor, ERA Complex Rambagh, Srinagar-190009
2nd floor JKPC Complex Rail Head Jammu



Office Order No: - *SI JK ERA of 2020*
Dated: - *11-07-2020*

In order to ensure hassle free networking in J&K ERA/JTFRP Offices, the following distribution of work is hereby ordered.

S. No.	Name / Designation	Assignment
1.	Mr. Javid Ahmad Khan, System Manager.	1. Telephone and intercom system. 2. Internet system including Routers/ Ethernet / Firewall and Load balancing etc. 3. JTFRP MIS System.
2.	Mrs. Tabasum Wani, System Manager.	1. CCTVs. 2. Updation and maintenance of JK ERA and JTFRP websites. 3. Progress reports and digitisation of old records. 4. Biometric attendance system.
3.	Mr. Muzamil (Outsourced)	1. Desktop / Printers / Scanners/ Photostat Machines and networking. 2. Video conferencing and TVs. 3. Power back-up system.

The assignment to each officials involves end to end delivery of the service, maintenance and troubleshooting whenever required. The assignment is inclusive of all the sub-systems involved each category.

TA
Physical Compliance
in the matter (Start Adherence to the order)

Tasawuf Amin
(Tasawuf Amin KAS)
Administrative Officer
J&K ERA

Dated: *11-07-2020*

Copy to the: -

1. Networking Administrator for information.
2. Sajad Rafiq, Junior Engineer, JTFRP with the directions to monitor and supervise the work assigned to the above officials and with the responsibility for hassle free networking in JK ERA/JTFRP.
3. All the officials mentioned above for compliance.
- ✓ 4. P.A to CEO for kind information of CEO.