



ORDER NO: 25 JK ERA of 2021
DATED: 10.08.2021

Subject: Digitisation of record/files of Darbar Move Offices/Organizations for the purpose of scanning legacy data for switching to e-office.

In furtherance to Office Order No: 247 JKERA of 2021 Dated: 06-08-2021, the following officials shall support the digitization team for organizing and numbering of files and shall work under the directions of Nodal Officer in additional to their present duties.

1. Sh. Bashir Ahmad, Driver.
2. Sh. Jeewan Lal, Orderly.
3. Ms. Nazima Maqbool, Orderly.
4. Ms Shaheena Akhtar, Orderly.

By Order


Administrative Officer
J&K ERA/JTRP

No: - ERA/CEO/1491/Adm/4550-56

Dated: - 10-08-2021

Copy to: -

1. Nodal Officers/ Members mentioned in the aforementioned order for information.
2. Officials mentioned above for information and compliance.
3. System Manager Kashmir for Digitization and uploading.