



J&K Economic Reconstruction Agency

Hotel Tramboo Continental, Dalgate, Srinagar
13 C/C Gandhi Nagar, Jammu



Office Order No:- 111 JK ERA of 2012

Dated: - 13-08-2012

Sub: Transfers/Posting in ERA.

In the interest of Administration, the following transfers and posting in ERA is hereby ordered

1. Shri Mohammad Altaf Wani, Computer Operator/Junior Assistant, presently posted with Administrative Section is transferred and posted with Director Urban, ERA, and hence forth work as PA to Director Urban. Shri Altaf will continue to look after RTI related matters.
2. Shri. Rakesh Sapru, Presently Driver with vehicle no: JK02AN-1164 (Ambassador) is relieved from the vehicle and his services are placed at the disposal of Social and Environmental Experts, Kashmir.
3. Shri. Hameem Jan, Presently posted with Director Transport is transferred and posted in the administrative section. Shri Hameem will also coordinate with Mohammad Altaf in RTI matters.
4. Shri. Mohammed Yaqoob presently attached with accounts section is posted as liaison assistant of ERA. Yaqoob shall report to SA to CEO for his duties. Yaqoob shall handle the fuel for PMU vehicles, relieving Sh. Mahesh Sharma of the additional charge.
5. Shri. Mahesh Sharma, posted in Administrative Section is entrusted upon the responsibility of online file and leave monitoring system.

The order shall have immediate effect.

By Order

No: ERA/CEO/101/Adm/7256-59
Dated: 13-08-2012

Director Finance

J&K ERA

Copy to:

1. Chief Executive Officer, ERA for information.
2. Director Urban/Central/Transport J&K ERA for information.
3. Networks Administrator J&K ERA for information.
4. Concerned officials in the above order for immediate compliance.

Pls ulored
Sys Mgr Tabakh
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